

Hi-Tech Mold & Engineering, Inc.

AS9100 Supplier Terms and Conditions Agreement

General: As a supplier to Hi-Tech Mold & Engineering, Inc., it is understood that your organization agrees to meet the following stipulations / AS9100 requirements whenever a Hi-Tech Mold & Engineering, Inc. Purchase Order specifies that the order is for an aerospace application/job (or contains some similar aerospace/AS9100 reference). These requirements are, therefore, to be considered as terms and conditions to all aerospace purchases.

1. Where required on the Hi-Tech Mold & Engineering, Inc. Purchase Order, its suppliers must use Hi-Tech Mold & Engineering, Inc.'s customer-approved special process sources.
2. Hi-Tech Mold & Engineering, Inc. is to be contacted (by the supplier) in the event of nonconforming product/material. Arrangements for the approval of supplier nonconforming product/material must be as directed by a Hi-Tech Mold & Engineering, Inc.'s authorized manager or designee.
3. Furthermore, the supplier is required to notify Hi-Tech Mold & Engineering, Inc. of any changes to a product and/or process and to obtain approval from an authorized Hi-Tech Mold & Engineering, Inc. manager or designee (if applicable).
4. Hi-Tech Mold & Engineering, Inc., their customers, and regulatory authorities retain the right of access to all supplier facilities involved in the aerospace order and to all applicable records.
5. The AS9100 standard requires that all applicable customer/regulatory/AS9100 requirements for the supplier to flow-down to sub-tier suppliers (includes requirements in the purchasing documents and key characteristics where required). However, Hi-Tech Mold & Engineering, Inc. does not allow its aerospace suppliers to subcontract any product or process to a sub-tier supplier without Hi-Tech Mold & Engineering, Inc. expressed written consent.
6. Hi-Tech Mold & Engineering, Inc. performs inspection activities to ensure that purchased product meets purchase requirements. They may include:
 - Receiving inspections (of supplier products / services / documents) may be / are performed by a designated employee. Hi-Tech Mold & Engineering, Inc. verifies the authenticity of the appropriate certificate of conformity, material certificates, etc. and other accompanying documentation by review and comparison (as is appropriate) to the drawing and/or industry specifications or by other means. When necessary, Hi-Tech Mold & Engineering, Inc. may inspect or audit at the supplier's facility.

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- Furthermore, products are inspected to ensure they meet requirements (dimensions, etc.) and the results are recorded (as appropriate). All special processes (anodizing, heat treat etc.) where the compliance cannot be verified by inspections will require a Certificate of Conformity.
7. When appropriate, Hi-Tech Mold & Engineering, Inc. may delegate the inspection authority to one of its approved suppliers. Hi-Tech Mold & Engineering, Inc. will communicate the inspection requirements (including approved monitoring and measurement equipment/methods) and Hi-Tech Mold & Engineering, Inc. will maintain a record of those approved to carry out such inspections.
8. When Hi-Tech Mold & Engineering, Inc. or its customer intends to perform verification at the supplier's premises; Hi-Tech Mold & Engineering, Inc. will first state the intended verification arrangements and the method of product release. This information will be communicated on the Hi-Tech Mold & Engineering, Inc. Purchase Order or via another acceptable purchasing arrangement.
9. Where specified in the contract, the Hi-Tech Mold & Engineering, Inc.'s customer or customer's representative will be afforded the right to verify at the supplier's premises and Hi-Tech Mold & Engineering, Inc.'s premises that subcontracted product conforms to specified requirements. Verification by the customer is not used by Hi-Tech Mold & Engineering, Inc. as evidence of effective control of quality by the supplier and shall not absolve Hi-Tech Mold & Engineering, Inc. or its supplier of the responsibility to provide acceptable product, nor shall it preclude subsequent rejection by the customer.
10. To prevent the purchase of counterfeit or suspect/unapproved products and to ensure product identification and traceability (and for other reasons), Hi-Tech Mold & Engineering, Inc. will institute controls that include the requirement of Material Certificates, Certificates of Conformity, and/or other supporting documentation from its suppliers as is appropriate. These requirements may be specified on Hi-Tech Mold & Engineering, Inc.'s Purchase Order or may otherwise be communicated to the supplier.

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11. Records are available for review by customers and regulatory authorities in accordance with contract or regulatory requirements.

12. Hi-Tech Mold & Engineering, Inc. may also require specific actions where timely and/or effective corrective actions to a supplier issue(s) are not achieved. These actions may include but are not limited to any or all of the following: withholding payment until the issue is resolved, removal of the supplier from Hi-Tech Mold & Engineering, Inc.'s Approved Supplier List, and legal actions.

Supplier: _____ City: _____ State: _____

Supplier's acceptance of these terms and conditions: _____ Date: _____

Printed name: _____

For office use only:

Scope of supplier's approval: tooling steels Date of approval: _____

Hi-Tech Mold & Engineering, Inc. acceptance: _____ Date: _____